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**APPLICATION FORM**

[Job Title]

**APPLICATION FOR EMPLOYMENT**

**[job title]**

Please complete this application form and email to:

[insert email address]

Contact will be made to arrange interviews

APPLICATION FOR EMPLOYMENT

Position:

Surname/Family name Given names Any previous names Address

Postcode Tel: Mobile

Email Fax Date of Birth

**Response to Selection Criteria and Job Description.**

Please briefly say why you are interested in the position and how you meet the **selection criteria** in the information package attached.

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Please provide the names of 2 referees including positions held and telephone numbers *(Please note: they will not be contacted until after interview and without letting you know)*

1.

2.

CRIMINAL RECORD. (Please note: you will be required to undertake a police record check before you are employed)

Have you ever been convicted of a criminal offence? YES/NO

If yes, please give details

AVAILABILITY

Are you able to work during weekdays, evenings and weekends?

YES/NO

If yes, are there any limitations to your availability currently?

In the near future?

DECLARATION

I hereby declare that the information provided by me in this application is true in every respect. I am aware that any offer of employment is based on this information, and I therefore understand that the furnishing of false or misleading information may lead to dismissal if I am employed.

I understand and agree that any of my previous employers may need to be contacted for a reference check. I understand that appointment is subject to a satisfactory criminal record check that reveals no convictions which would make me unsuitable for employment working with children or people with disabilities.

SIGNED DATE

Please do not worry about signing if submitting application by email. You may be asked to sign hardcopy at a later date.

# PLEASE ATTACH A RESUME AND EMAIL THIS COMPLETED APPLICATION FORM TO:

# [insert email address]